

## Minutes for Thursday, May 12, 2022

- **Call to Order**
  - Dane called the meeting to order at 2:03 p.m.
- **Approval of previous meeting minutes**
  - Lynn made a motion to approve the minutes, which was given a second motion by Jerry. It was approved by all.
- **Updates and comments from the President**
  - Dane welcomed new Staff Council members, who will start their term June 2022.
- **Old Business:**
- **Staff Council Subcommittees:**
  - Employee of the Month Committee – **Berlin**
    - Berlin said that the voting for Employee of the Year will go from May 16-25. The President’s Office will purchase a nice glass plaque for the EOY to differentiate from the Employee of the Month Certificate. The EOY will be announced at the All Staff Luncheon on June 14.
    - Amanda said that the outside funding for the EOM Buff Cash has been secured and deposited. The \$120 gift came from Education Credit Union. It was put on a guest Buff Card. Each month Staff Council will notify the Buff Gold Office to transfer \$10 from the ECU card to the EOM recipient. This allows us to give Buff Cash, but no money is being transferred from University accounts, per the new policy.
  - Scholarship Committee - **Lauren**
    - Lauren said that there wasn’t much movement in the budget or scholarships. The committee voted to give six scholarships of the same amount to the applicants.
    - The largest expense was \$325 for a table at Women in Pearls.
    - Lauren is trying to get Staff Council put on the form for the I Am WT campaign so that staff can allocate donations to Staff Council.
    - Upon Lauren presenting the Treasurer’s Report, a motion to accept it was made by Berlin, which was given a second motion by Lynn. It was approved by all.
  - Staff Appreciation & Events Committee – **Beth**
    - Fun Fest is coming up, and donations are needed for the cash cube and to purchase supplies. A food truck will be present, as well. The committee is asking that everyone volunteer in some way to help with this large event.
    - Fun Fest will be held July 27.
  - Spirit Committee – **Darcy for Brittney**
    - The Sweet Sipz event went well, with Staff Council paying for 158 drinks.

- Professional Development Committee – **Dane for Abby**
  - The Book Club just finished its second book, which had good feedback.
  - Dane suggested that whomever take over the committee consider doing a book and then a documentary to include more people who might not have the time or interest in reading a book.
- Communications & Outreach Committee – **Amanda for Sami**
  - Amanda will be sending out emails to the 2022-2023 Staff Council members for information for social media posts. She will also need photos for new members for the website.
- Election Committee – **Carolina**
  - Elections are done, and the new Staff Council is ready for 2022-2023.
- **New Business:**
  - New EOM and EOY backdrop frame
    - Dane got the new frame from the President’s Office. It is more lightweight and user friendly than the former frame. The old bag will be used to store the backdrops and the easel.
  - Possible after-hours mixer; current and former Staff Council members
    - Public setting, pay for your own meal/drinks, spouse and partner welcome
      - Dane will pick a time and place and send out the details.
    - Not required to attend by encouraged
    - Spouses/ partners welcome but please, no kids
  - Fundraising and donation efforts for All-Staff Awards (June 14), Fun Fest (July 27), and Excel to the Max (July 21,22)
    - Let someone from the committee know if you get donations.
  - Chair and Executive Committee Duty Presentation
    - Each person on the Executive Committee and each Committee Chair shared about their duties and responsibilities.
  - How next meeting will work
    - During the next meeting, the Executive Committee will be elected, Committee Chairs will be selected, and Staff Council members will sign up for committees.
      - Whomever is elected as Staff Council President will need to speak at the All Staff Luncheon on June 14.
- **Announcements:**
  - Community Events Committee – **Amanda**
    - Amanda announced that April Locke in Student Financial Services is looking for volunteers to form a Community Events Committee to help with community events, such as parades.

- **Farewell!**
  - We wished well the Staff Council members who are ending their term.
- **Adjourn**
  - Dane adjourned the meeting at 3:22 p.m.

*Respectfully submitted by Amanda Rogers, secretary*

<b>Staff Council Member</b>	<b>Term</b>	<b>EEO Category</b>	<b>Present</b>	<b>Attended Since June 2021</b>
Betts, Abigail "Abby"	2022	EEO 3	N	8
Brice, Diane	2023	EEO 1	Y	2
Eatley, Julie	2023	EEO 3	Y	10
Ellis, Sandra	2022	SSC	Y	11
Faltinek, Jerry	2023	EEO 3	Y	11
Farley, Austin	2023	EEO 1	-1	5
Ferrara, Barbara	2022	EEO 5-7	Y	7
Flatt, Kenneth	2023	SSC	Y	7
Freas, Mary	2023	EEO 4	Y	10
Galloway, Carolina	2021	EEO 1	Y	11
Garrett, Lynn	2023	EEO 3	Y	2
Gaston, Lauren	2023	EEO 3	Y	12
Glenn, Dane	2022	EEO 3	Y	12
Green, Ryan	2022	SSC	N	6
Green, Samantha "Sam"	2023	EEO 3		9
Lee, Brittny	2023	EEO 1	N	10
McIntosh, Berlin	2022	EEO 4	Y	9
Middleton, Jeremie	2023	EEO 1	N	11
Mowry, Beth	2023	EEO 4	Y	9
Palmer, Barbara	2023	EEO 1		7
Reid, Leo	2022	EEO 1		9
Rogers, Amanda	2023	EEO 4	Y	10
Thompson, Sami	2022	EEO 3	N	6
Webber, Darcy	2022	EEO 3	Y	8
West, Stefanie	2024	WTAC	Y	
Wilson, David	2023	WTAC		6
Wopperer, Jamie	2023	SSC	N	4
Young, Sonja	2023	EEO 5-7	Y	7

# Staff Council

Treasurer's Report as of April 14 - May 11, 2022



## Staff Council Operating Fund / 11-0785021-92

Balance 04/14/2022		Opening Balance	\$6,801.14
	18-Apr	Print Shop	(\$5.52)
	22-Apr	IDR- Women in Pearls Event	(\$325.00)
	25-Apr	Aramark I Caught You Caring Drink Vouchers	(\$111.22)
		Pure Water Tea	(\$11.00)
		United Cake	(\$24.31)
	28-Apr	Contributions	\$100.00
	6-May	Print Shop	(\$5.52)
		Ending Balance 05/11/2022	\$6,418.57

## Tuition Assistance Fund Scholarship / 11-0787001-92

Balance 04/14/2022		Opening Balance	\$102,730.00
	9-May	Contributions	\$20.00
		Ending Balance 05/11/2022	\$102,750.00

## Staff /Faculty Endowed Scholarship (Interest) / 50-0687212-92

Balance 04/14/2022		Opening Balance	\$2,599.60
		No Change	
		Ending Balance 05/11/2022	\$2,599.60

## Staff/ Faculty Endowed Scholarship (Principle) / 50-1687212-92

Balance 04/14/2022		Opening Balance	\$97,800.00
		No Change	
		Ending Balance 05/11/2022	\$97,800.00

## Staff/ Faculty Endowed Scholarship (Interest) / 19-0487115-92

Balance 04/14/2022		Opening Balance	\$3,402.54
		No Change	
		Ending Balance 05/11/2022	\$3,402.54

## Staff/Faculty Endowed Scholarship (Principle) / 30-0689108-92

Balance 04/14/2022		Opening Balance	\$68,075.00
		No Change	
		Ending Balance 05/11/2022	\$68,075.00

## WTAMU Staff Leadership Scholarship (Interest) / 50-0687163-92

Balance 04/14/2022		Opening Balance	\$1,793.18
	25-Mar	No Change	
		Ending Balance 05/11/2022	\$1,793.18

Outstanding Items	Amount
Total Outgoing	
Operations Account Balance	
<b>Adjusted Balance</b>	<b>0.00</b>

## Thursday, May 12, 2022

- **Call to Order**
- **Approval of previous meeting minutes**
- **Updates and comments from the President**
  - Welcome new SC members!
- **Old Business:**
- **Staff Council Subcommittees:**
  - Employee of the Month Committee - **Berlin**
  - Scholarship Committee - **Lauren**
    - Approval of Treasurer’s Report
  - Staff Appreciation & Events Committee - **Beth**
  - Spirit Committee - **Brittney**
  - Professional Development Committee – **Dane/ Carolina**
  - Communications & Outreach Committee - **Amanda**
  - Election Committee - **Carolina**
- **New Business:**
  - New EOM and EOY backdrop frame
  - Possible after-hours mixer; current and old staff council members
    - Public setting, pay for your own meal/drinks, spouse and partner welcome
      - Joe Taco or Golden Light (any other suggestions).
    - Not required to attend by encouraged
    - Spouses/ partners welcome but please, no kids
    - End of the month or mid-to-late June (Saturday)
  - Fundraising and donation efforts for All-Staff Awards (June 14), Fun Fest (July 27), and Excel to the Max (July 21,22)
    - Google sheets & any secured contributions
  - Chair and Executive Committee Duty Presentation
  - How next meeting will work
  -
- **Announcements:**
  - Community Events Committee – **Amanda**
  - **Farewell!**
  - Any other announcements?
- **Adjourn**